

HCA approved narrative: Staff vacancies for HCQS structural measure

Dear NMHCA/NMCAL Members,

Per the direction of the New Mexico Health Care Authority, facility administrators must notify Rayna Fagus (rayna.fagus@hca.nm.gov) as soon as possible if your facility has an employment vacancy that prevents a qualified staff member from attending one of the quarterly structural measure meetings required under the HCQS Program.

In your communication to Ms. Fagus, please include how the facility intends to address the facility level vacancy.

For example, a facility may notify Ms. Fagus that a contractor (name and title) or corporate representative (name and title) will be covering the responsibilities of the vacant position and will attend the meeting in their place.

We encourage you to review the structural measure requirements to determine whether any current vacancies apply, so that Ms. Fagus can be alerted as soon as possible. HCA will then review the information and make a policy decision about whether or not the submitted plan meets the measure requirements and/or if additional documentation may be required.

If you have any questions, please contact Rayna Fagus (rayna.fagus@hca.nm.gov) or Vicente Vargas (v.vargas@nmhca.org)